

**CIPFA IN THE MIDLANDS
MINUTES FROM THE MEETING HELD ON 25th SEPTEMBER 2008
AT THE LEATHER MUSEUM, WALSALL**

Present

Carole Mills-Evans	Paul Hector
Colin Sharpe	Chris Gill
Andy Morley	Sue Smith (SSm)
Brian Berry	Steph Simcox (SScx)
Alison Jarrett	Julia Knight (CIPFA)
Jon Crockett	Adrian Pulham (CIPFA)
Lisa Commane	Barry Mather (CIPFA)
Mark Lawrie	
Brian Roberts	
Chris Lees	

MANAGING WELL

Apologies

Clare Powell	Drew Cullen
Sean Pearce	Melanie Brittain
Dianne Colley	Paul Simpson (Psi)
Neil Farquharson	Mark Lovell
Steve Wellings	Kelly Watson
John Haste	Mike Burns
Phil Spencer (PSP)	Lesley Piper
Ben Jarrett	

Minutes of the last meeting

The minutes were agreed

CME welcomed Adrian Pulham and Julia Knight to the meeting.

TAKING ACTION

- AP gave a presentation on how Robert Street can work with the Regions to grow the CIPFA membership.
AP to contact JC re CIPFA in the NHS, and BR re possible contacts in China **AP/JC/BR**
- JK gave an update on the various projects being progressed by the Marketing & Corporate Communications Directorate. One of these is a booking system for events which could be administered by R St or the Region, there was some discussion around this.
- CME thanked both AD and JK for their presentations
- **Area reports**
 - Western Area – paper noted
 - Northern Area – paper noted
- **Breakfast Briefings** – a brief update was received from MBr
- **PIN update.**
It was agreed that CIM would pay the £250 annual subscription and put CIM Events on the PIN website **BJ**
- **6th form management games**
CG reported that there had been 2 opportunities to speak at schools taking part in the Games and that two of the volunteers had been able to take up the opportunity on behalf

of the region. This might be something we could offer to all schools taking part in future years and CG will see if volunteers would be happy to do this when emailing them about next years games.

CG is going to Staffordshire University to talk about CIPFA

May be 5 games in 2009, CS to contact CG re venue in Leicester area

SScx to draft a new game and forward to LP/CG for comment

Agreed that lunch will be provided at all 6th form games in future

CG

CG

CS/CG

SScx/LP/CG

CG

PH asked the Council to note how well CG's presentation had been received at the CftR.

CME thanked CG, and also thanked everyone involved with preparing the 2 submissions which led to CIM winning the awards for Most Improved Region and Innovation

- **Display stands**

Agreed in principle to purchase 4 smaller display stands (1 for each area) up to a total cost of £2000

LC/CG

Following the meeting it was agreed to purchase an additional stand for CATS if the £2000 limit is not exceeded

- **Website update**

CIM website now fully operational and will be updated soon

CIM Council contacts and Student Society especially need updating

There was discussion around using Facebook and videos

CS/BJ

All

- **Event Flyers**

It was agreed that care needs to be taken in future to give the correct image of the Institute on any visual material. JK to provide guidelines for visual material

JK

PLANNING AHEAD

- **Seminar and Dinner update**

Currently 28 delegates for the seminar and 50 for the dinner. CIM Council members were asked to encourage colleagues to attend

Agreed to have only CIM logo on one side of the shoulder bags

Charity to be in aid of Acorns Childrens Hospice again this year

All

SSm/LC

GOVERNANCE AND PERFORMANCE

- **2008 Development Plan**

The 2008 development plan was updated with outcomes to date

Seminar & Dinner sponsors to be asked to consider sponsoring Centrepage

AM and Psi to work together to provide financial information and email to CME

PH

AM/PSi

- **2009 Development Plan**

AM to complete financial information and email to CME

AM

- **President's Report**

Verbal update and again congratulations on success at CftR

- **Treasurer's Report**

December Report to include Reserves Policy

AM/PSi

- **Board for the Regions Representative's Report**

Paper noted

- **Regional Representatives Report**

No paper as there hadn't been a meeting since the last CIM Council meeting

- **AOB**

Chris Lees to act as Volunteer Coordinator

CL

Nick Harvey to be invited back onto CIM Council

SSm

2009 AGM

Use links with CETC to encourage students and employers to attend

SSm/SSi

Working party to look at AGM in order to encourage members and students to attend

ML/LC/SSi/PH/SSm

Look at high profile speaker, maybe an executive coach

SSi

2010 Conference for the Regions

CIM to shadow the NE this year. SSm to contact

SSm

Need to find sponsorship for the dinner

PH/All

This will be a major agenda item for the December meeting

SSm

CME to contact SB re student society

CME

The meeting closed at 1.30pm