

**CM Council Meeting 25 January 2011**  
**Decisions and actions**

<b>Decision and action</b>	<b>Agenda item</b>	<b>By whom?</b>	<b>By when?</b>
Steve to write to all Midlands Finance Directors to stress the importance of CPD events, and CM support of members and organisations	From Sept 2010 meeting	<b>Steve Wellings</b>	<b>As part of the 2011 Development Plan</b>
2010 Development Plan outcomes approved	Item 3		
Details of surplus/ deficit to be added to 2010 outcomes	Item 3	<b>Sue Smith</b>	<b>AGM</b>
Note needed to the accounts re the reduction in subvention due to creation of Wales Region	Item 4a	<b>Andy Morley</b>	<b>AGM</b>
Lisa and Andy to 'tighten up' 2011 Budget	Item 4b	<b>Lisa Commene and Andy Morley</b>	<b>asap</b>
Steve to write to CIPFA re problems with invoicing and cash collection	Item 4b	<b>Steve Wellings</b>	<b>March meeting</b>
Alison to contact Anna Atkinson to discuss problems with cash collection	Item 4b	<b>Alison Jarrett</b>	<b>March meeting</b>
Steve to contact CIPFA re independence in finding sponsorship, whilst making sure there isn't a clash with CIPFA national sponsors	Item 4b	<b>Steve Wellings</b>	<b>March meeting</b>
Lisa and Andy to put budget figures onto 2011 Development Plan	Item 4b	<b>Lisa Commene and Andy Morley</b>	<b>To be circulated before March meeting</b>
Agreed to reduce reserves level to £20,000	Item 4c		
Constitution needs to be amended to take account of discussions at the Council meeting	Item 5	<b>Brian Berry</b>	<b>AGM</b>
Sue to prepare paper for the AGM showing council positions and terms of office	Item 6	<b>Sue Smith</b>	<b>AGM</b>
Sue to write to welcome 4 new council members	Item 6	<b>Sue Smith</b>	<b>asap</b>
Update induction papers ready for new members first meeting in June	Item 6	<b>Steve Wellings</b>	<b>June meeting</b>
Buddying scheme' to be set up for new council members. Council members to consider volunteering for the role of 'buddy'	Item 6	<b>All</b>	<b>asap</b>
All council members to check their details on the website and send any updates to Colin and Ben	Item 6	<b>All</b>	<b>asap</b>
Sue to send questionnaire to all AGM delegates and upload to the website	Item 7	<b>Sue Smith</b>	<b>AGM</b>
Michael and Tony to produce a paper on 'thought leadership' and circulate before the March council meeting	Item 8	<b>Michael Kitts/ Tony Kirkham</b>	<b>asap</b>
Thought leadership			March meeting
Lisa to lead on National Conference 2011	Item 9		
Steve to forward BftR papers to Sue Smith for circulation to council members	Item 10	<b>Steve Wellings/Sue Smith</b>	<b>asap</b>
Steve to add some BftR items			March meeting