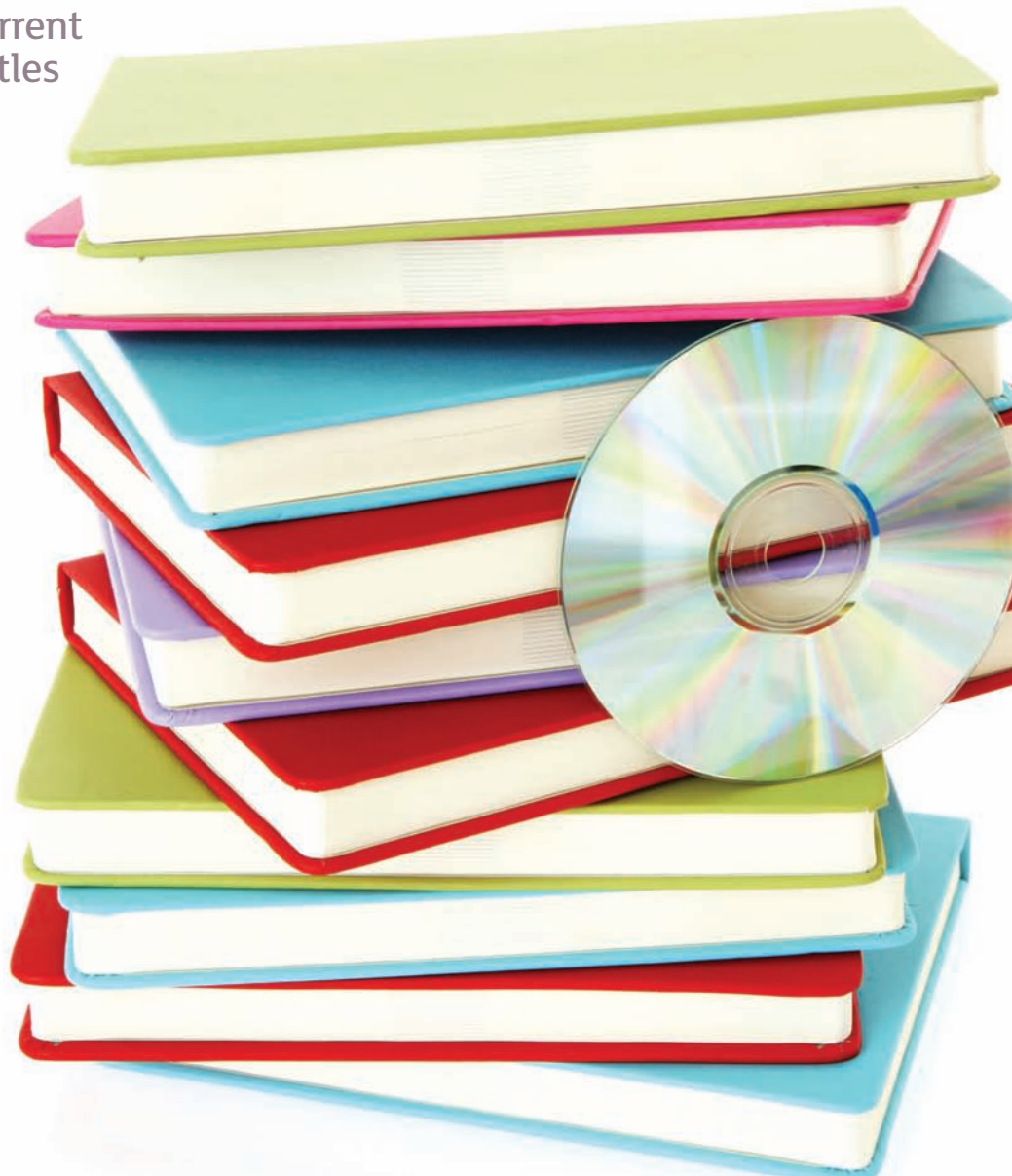


publications 2009

An overview of current
and bestselling titles



CIPFA is one of the leading professional accountancy bodies in the UK and the only one which specialises in the public sector. It is responsible for the education and training of professional accountants and for their regulation through the setting and monitoring of professional standards. Uniquely among the professional accountancy bodies in the UK, CIPFA has responsibility for setting accounting standards for a significant part of the economy, namely local government.

CIPFA's members work, often at the most senior levels, in public service bodies, in the national audit agencies and major accountancy firms. They are respected throughout for their high technical and ethical standards, and professional integrity. CIPFA also provides a range of high quality advisory, information and training and consultancy services to public service organisations. Our weekly magazine, *Public Finance*, is widely read by elected representatives and officials in all tiers and corners of government. As such, CIPFA can justifiably lay claim to be the leading independent commentator on managing and accounting for public money.

www.cipfa.org.uk

Welcome to CIPFA's new publications brochure for 2009. We have taken on board your comments and have slimmed down our brochure to create a leaner, greener version. Within these pages we have collated an overview of our most current and bestselling titles. To learn more about them, to order your copies and to see our full range of published products visit the CIPFA Shop, **www.cipfa.org.uk/shop**. Or, if you are reading this in Adobe Acrobat pdf format, simply click on the links to view further details.

We would be very pleased to hear from you regarding any aspect of CIPFA's publishing programme. Please email us at **publications@cipfa.org.uk**



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- Best Value and Competition
- Budgeting
- Capital Finance and Borrowing
- Central Government
- Corporate Governance
- Education Finance
- Financial Management
- Health and Social Care
- Housing Finance
- Information Technology
- Local Government
- Procurement and Commissioning
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The CIPFA Publications Service also releases a bi-annual CD-ROM of its past titles especially for registrants. The CD-ROM contains pdfs of CIPFA titles published previously and is supplied free of charge to all registered CPS members for their reference and historical archive.

** TISonline and CIPFAstats are outside the scope of CPS and operate independently of it.*

CIPFA News @

If you would like to receive our free weekly e-newsletter, CIPFA News, featuring the latest news and developments, as well as information on forthcoming and new publications please go to **www.cipfa.org.uk/corporate/newsletters.cfm**

The following pages contain a selection of the most current and bestselling publications available from CIPFA. You can browse the list, via theme, using the contents listing below.

If you would like to know more about these or any other titles we publish simply visit the CIPFA Shop at www.cipfa.org.uk/shop to view our full back catalogue, all forthcoming publications and to order your copies today.

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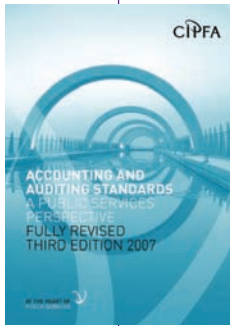
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Accounting & Auditing Standards: A Public Services Perspective (Fully Revised Third Edition 2007)

Providing an overview of standard setting as it affects public services in the UK, this popular guide explains the process by which standards are interpreted or adapted for the different public service sectors, and the key differences from private sector practice.

Updates reflect changes in the devolution of government to Scotland, Wales and Northern Ireland, and the implementation of NHS Foundation Trusts as a new type of health body. The guide also addresses issues arising from IFRS adoption and the clarity project for audit.

Published: November 2007 \ **Book:** £55.00 \ **PDF:** £199.00 (+VAT)

To view the full range of **Accounting** titles go to www.cipfa.org.uk/shop/accounting



Balance Sheet Management in the Public Services: A Framework for Good Practice

CIPFA's expert Financial Management Panel has compiled this framework to help organisations understand their balance sheets better and to face the challenges and reap the benefits of managing them more effectively.

The framework comprises a printed guide and an interactive CD-ROM which enables users to conduct their assessment and analysis electronically, and comes complete with 15 awareness-raising briefing notes for distribution to key individuals throughout your organisation.

Published: November 2006 \ £245.00 (+VAT)

To view the full range of **Financial Management** titles go to www.cipfa.org.uk/shop/financial_management



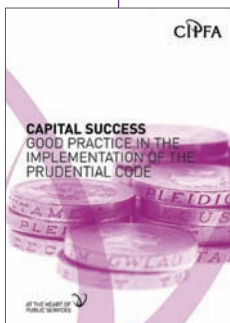
Best Value Accounting: Code of Practice 2008

The Code is released annually and gives practical guidance on the definition of total cost which, in order to provide comparability, needs to be calculated by all local authorities in a consistent manner.

The Code establishes 'proper practices' with regard to consistent financial reporting and is an official CIPFA statement. All local authorities in the UK are expected to adopt its principles and detailed recommendations.

Published: November 2008 \ **Hard copy:** £350.00 \ **CD-ROM:** £695.00 (+VAT)

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Capital Success: Good Practice in the Implementation of the Prudential Code

The introduction of the prudential system is a striking success for local government. It has given local authorities the freedom to make their own capital investment decisions based on locally calculated indicators reflecting their individual circumstances.

Capital Success shows what has already been achieved and provides inspiration for the delivery of yet more service improvements in the future.

Published: December 2007 \ **Book:** £225.00 \ **CD-ROM:** £495.00 (+VAT)

To view the full range of **Capital Finance** titles go to www.cipfa.org.uk/shop/capital_finance

The CIPFA FM Model: Statements of Good Practice in Public Financial Management (Version 2)

The CIPFA FM Model is designed as a self-assessment tool to help you measure the contribution financial management makes at all levels of your organisation. It is presented as a series of statements representing good practice for achieving high performance in financial management. You can score your performance by responding to carefully crafted questions and gain a clear picture of where your organisation is at. Engagement with the model is supported by an expert range of CIPFA training and consultancy support. To view a demo go to www.cipfa-fm-model.org.uk

Published: July 2007 \ **Hard copy:** £145.00 \ **Web access:** £500.00 (+VAT)

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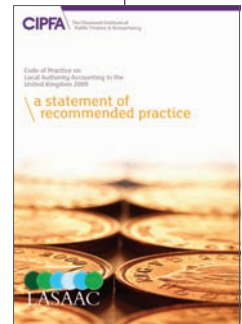


Code of Practice on Local Authority Accounting in the United Kingdom 2009: A Statement of Recommended Practice

The SORP is developed, annually, by the CIPFA/LASAAC SORP Board. This edition will have effect for financial years commencing on or after 1 April 2009. Revisions to the latest report comprise of a host of significant changes.

Published: July 2009 \ **Book:** £150.00 \ **CD-ROM:** £450.00 (+VAT)

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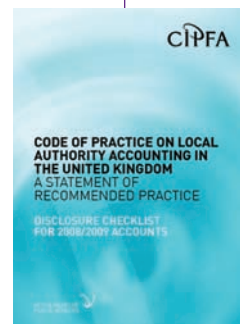


Code of Practice on Local Authority Accounting in the United Kingdom: A Statement of Recommended Practice - Disclosure Checklist for 2008/2009 Accounts

Expertly prepared for CIPFA by PricewaterhouseCoopers, this annual publication is firmly established as an absolute must for finance practitioners in local authorities and external audit agencies in England, Scotland and Wales. If you are responsible for preparing or auditing local authority accounts to ensure that the requirements of the SORP are met, this checklist provides all the authoritative guidance you are looking for.

Published: March 2009 \ **Book:** £140.00 \ **CD-ROM:** £425.00 (+VAT)

To view the full range of **Accounting** titles go to www.cipfa.org.uk/shop/accounting



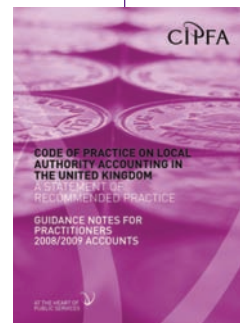
Code of Practice on Local Authority Accounting in the United Kingdom: A Statement of Recommended Practice - Guidance Notes for Practitioners - 2008/2009 Accounts

These new guidance notes offer constructive advice to practitioners and external auditors on all aspects of the interpretation and implementation of the 2008 SORP. You will be armed with all the advice needed to approach achievement of these requirements with confidence.

The 2008/2009 Guidance Notes are your expert support in dealing practically with the substantial raft of many highly significant developments.

Published: December 2008 \ **Hard copy:** £495.00 \ **CD-ROM:** £950.00 (+VAT)

To view the full range of **Accounting** titles go to www.cipfa.org.uk/shop/accounting



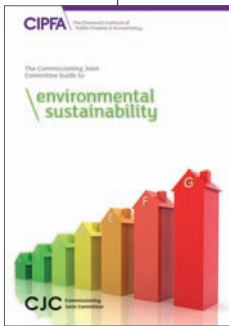


Combating Financial Crime: Further Guidance on Anti-money Laundering for Public Service Organisations

All individuals, and the organisations employing them, are charged with responsibilities under the UK's anti-money laundering and anti-terrorist financing laws. This new guidance from CIPFA summarises the law as it now stands. In particular it provides an explanation of the provisions of the Money Laundering Regulations 2007, the UK's response to the European Union 3rd Money Laundering Directive, as they apply specifically to public authorities, to CIPFA members, wherever they are employed, and to non-executive directors in public authorities.

Published: July 2009 \ £60.00

To view the full range of **Auditing** titles go to www.cipfa.org.uk/shop/auditing



The Commissioning Joint Committee Guide to Environmental Sustainability

The Commissioning Joint Committee's expert guide to this complex and hugely important subject addresses all the main aspects of sustainability as they affect public bodies. This invaluable publication is not just about the urgency of action to reduce climate change, but also what in practice local authorities and other similar bodies can do to reduce it.

Published: July 2009 \ **Book:** £125.00 \ **CD-ROM:** £275.00 (+VAT)

To view the full range of **Best Value and Competition** titles go to www.cipfa.org.uk/shop/best_value_competition



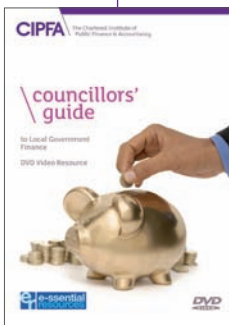
Councillors' Guide to Local Government Finance (Fully Revised Edition 2009)

The constantly changing nature of local government finance is a key factor in the consistent demand for CIPFA's *Councillors' Guide*, which is fully revised each year.

The guide is edited by Anna Capaldi, director of expert local government consultancy Rita Hale & Associates and provides a sound introduction to local government finance for newly elected members and up-to-date information on current issues for experienced councillors.

Published: July 2009 \ **Book:** £80.00 \ **CD-ROM:** £415.00 (+VAT)

To view the full range of **Local Government** titles go to www.cipfa.org.uk/shop/local_government



Councillors' Guide to Local Government Finance – DVD Video Resource

This essential new training resource features experienced councillors explaining finance in simple terms for fellow councillors. Now more than ever councillors, both experienced and newly elected, need to be fully briefed and up to speed on all the issues facing local government finance and to enable authorities to act efficiently and effectively in this testing financial climate. This new DVD will help councillors to continue to rise to the challenge of the times and to keep local authorities on track to deliver financial security.

Published: July 2009 \ £250.00 (+VAT)

To view the full range of **Local Government** titles go to www.cipfa.org.uk/shop/local_government

Delivering Good Governance in Local Government: Framework and Guidance Note

Each local government body operates through a governance framework which brings together legislative requirements, governance principles and management processes. This framework defines the principles that should underpin the governance of each local government body and provides a structure to help individual authorities with their own approach to governance. It is intended to be followed as best practice for developing and maintaining a local code of governance and for discharging accountability for the proper conduct of public business.

Published: June 2007 \ **Framework and Guidance Note (set):** £70.00

To view the full range of **Budgeting** titles go to www.cipfa.org.uk/shop/budgeting



Evaluating Partnerships: An Overview and Compendium of Approaches

Partnership working is now an established feature for the delivery of public services, with public bodies working together and also with business, community groups and the voluntary sector.

The inspection frameworks for the public services are increasingly interested in how well partnerships are working, both individually and overall. This publication looks at the issues and possible approaches to evaluating partnerships and how to answer the question 'does partnership represent a good value-for-money solution?'

Published: May 2009 \ £100.00

To view the full range of **Financial Management** titles go to www.cipfa.org.uk/shop/financial_management

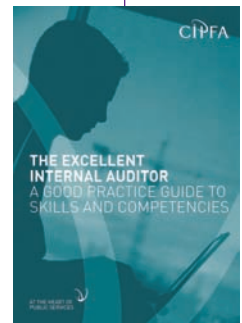


The Excellent Internal Auditor: A Good Practice Guide to Skills and Competencies

This guide is a revised and updated version of CIPFA's audit training planning guide. It has stood the test of time in assisting internal audit units to determine their auditors short-term training and longer-term development needs. However, there have been significant changes in the role of internal audit during recent years and the opportunity has been taken to thoroughly review the skills and competencies, and training and development needs that are required to provide the complete and 'excellent' service from the internal audit function.

Published: November 2006 \ £195.00 (+VAT)

To view the full range of **Auditing** titles go to www.cipfa.org.uk/shop/auditing



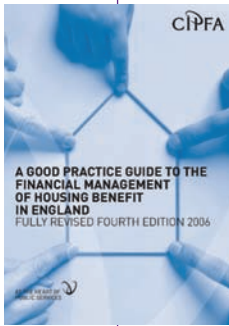
The Future of Local Government: has it one?

Local government in Britain has become less powerful in recent years. In this important new report, George Jones OBE, Emeritus Professor of Government at the London School of Economics (LSE), outlines what needs to be done to reinvigorate local government. If local authorities are given powers to do things that matter to people in the locality, if they have discretion over what they do and how they do it, and if they can finance their expenditure decisions by levying local taxes that bear on local voters, then local politics will revive.

Published: May 2008 \ £10.00

To view the full range of **Public Management and Policy** titles go to www.cipfa.org.uk/shop/pmpa





A Good Practice Guide to the Financial Management of Housing Benefit in England (Fully Revised Fourth Edition 2006)

The CIPFA Local Authority Housing Panel has fully revised its housing benefit guide. Coverage includes: detailed finance comments on the April 2006 edition of the performance standards, and self-assessment under the standards; housing benefit in CPA; KLOE for use of resources; measuring and reporting efficiency gains; new integrated administration subsidy, the abolition of separate verification framework funding, and the abolition of security against fraud and error (SAFE) rewards; the end of transitional funding transfers, and caps and floors on subsidy entitlements.

Published: November 2006 \ **Book:** £99.00 \ **CD-ROM:** £210.00 (+VAT)

To view the full range of **Housing Finance** titles go to www.cipfa.org.uk/shop/housing_finance

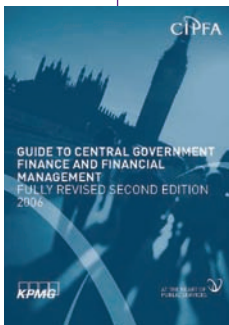


Guide for Finance Committee Members in Further and Higher Education

This publication provides a hugely practical source of guidance and advice for finance committee members in further and higher education. It will also be immensely valuable to other governing body members who retain some financial responsibilities and to other interested parties. It describes finance committee members' roles and responsibilities in detail and provides the context in which such committees operate.

Published: February 2008 \ £49.50

To view the full range of **Education Finance** titles go to www.cipfa.org.uk/shop/education_finance



Guide to Central Government Finance and Financial Management (Fully Revised Second Edition 2006)

Revised and updated by CIPFA's expert Central Government Panel, this guide provides a clear and concise explanation of the key facets of central government financial management as it is today. It aims to give an overview of central government finance, enabling the reader to understand its core elements and guiding principles. The text also addresses the background to government accounting and the developments that have taken us to where we are now, and outlines some of the changes still to come.

Published: August 2006 \ £49.50

To view the full range of **Central Government** titles go to www.cipfa.org.uk/shop/central_government



Guide to Relative Needs Formulae 2009/2010

The *Guide to Relative Needs Formulae* is an invaluable reference source for all local authorities. It provides a straightforward explanation, together with worked examples, of how the RNF are calculated; helps local authorities to identify easily the reasons for differences in the level of RNF provision between authorities; and explains key differences in levels of overall formula grant between authorities.

Published: May 2009 \ £135.00

To view the full range of **Local Government** titles go to www.cipfa.org.uk/shop/local_government

Improving Financial Literacy in Public Service Organisations: A Good Practice Resource Pack

Board members and business managers carry big responsibilities for the effectiveness of the organisations they manage. It is not always clear what is expected from the people on the board or heading service units, or what financial management competencies they require. This pack offers organisations the resources they need to address the key organisational discipline of financial management and to develop financial literacy throughout the organisation.

Published: September 2008 \ £195.00 (+VAT)

To view the full range of **Financial Management** titles go to www.cipfa.org.uk/shop/financial_management

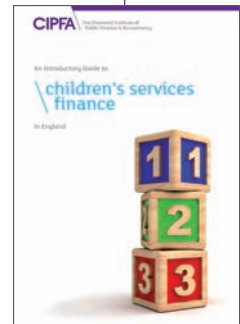


An Introductory Guide to Children's Services Finance in England

The Children Act 2004 heralded the merger of children's social care with other children's services, leading to the formation of children's services departments with a new focus on the five Every Child Matters outcomes. After several years of development further legislative changes to strengthen the integration of children's services are in train. This guide builds on the foundation of CIPFA's earlier guide *An Introductory Guide to Social Services Finance*.

Published: July 2009 \ £95.00

To view the full range of **Health and Social Care** titles go to www.cipfa.org.uk/shop/health_social_care

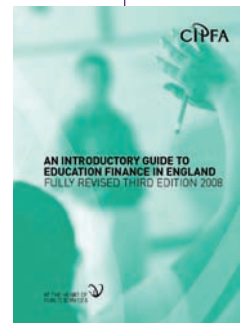


An Introductory Guide to Education Finance in England (Fully Revised Third Edition 2008)

This fully revised and updated guide explains the development and evolution of the Dedicated Schools Grant (DSG) alongside other changes to the funding arrangements. It also provides an insight into the changes that are due to be implemented for the 2008-2011 period.

Published: January 2008 \ **Book:** £54.50 \ **CD-ROM:** £245.00 (+VAT)

To view the full range of **Education Finance** titles go to www.cipfa.org.uk/shop/education_finance

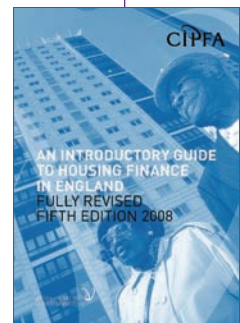


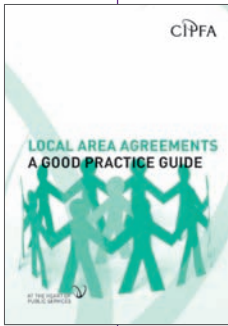
An Introductory Guide to Housing Finance in England (Fully Revised Fifth Edition 2008)

The CIPFA Local Authority Housing Panel has comprehensively updated its finance guide. It is now presented as 33 shorter, more focused chapters each containing a practical outline of the main issues within the section. Statutory duties and discretionary powers are summarised, with the new national performance indicators. Where relevant, an extension of the chapter is provided to tackle the technical issues. The guide is, therefore, of prime use for a multitude of readers ranging from councillors whose interest may be more strategic to the housing finance specialist.

Published: August 2008 \ **Book:** £65.00 \ **CD-ROM:** £210.00 (+VAT)

To view the full range of **Housing Finance** titles go to www.cipfa.org.uk/shop/housing_finance





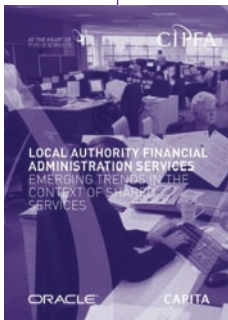
Local Area Agreements: A Good Practice Guide for Local Government and NHS Finance Practitioners

Joint working in the public sector has never been so defined as with local area agreements (LAAs). But what are they and how can you make the best of them?

Whether you are a local authority, a primary care trust, a police authority, a development agency or any other partner body, you need to know the answers to these questions. This authoritative guide from CIPFA provides clear messages on the key areas for decision.

Published: February 2009 \ £95.00

To view the full range of **Health and Social Care** titles go to www.cipfa.org.uk/shop/health_social_care



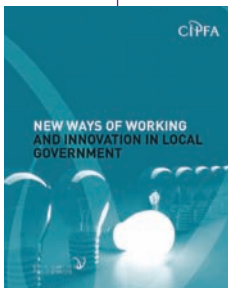
Local Authority Financial Administration Services: Emerging Trends in the Context of Shared Services

All local authorities should evaluate the potential for implementing a shared services approach for provision of their corporate services, particularly their systems for financial administration.

This highly practical study assists local councils by documenting the emerging trends and best practices in financial management and financial administration systems, and provides pointers designed to help councils seek out, meet and undertake discussions with potential shared service partners.

Published: April 2007 \ £120.00

To view the full range of **Information Technology** titles go to www.cipfa.org.uk/shop/information_technology



New Ways of Working and Innovation in Local Government

Local government is a dynamic environment faced with consistent changes and challenges. Local authorities have to decide what needs to be done, how to best cope, deliver high quality services and improve value for money. There is so much change for many authorities their capacity to manage it all successfully and in a timely manner is consistently put to the test.

This book is designed as a compendium of new approaches to providing service delivery and creating income. It also features effective methods of controlling costs, containing overheads and support costs together with tools and techniques to support such methods.

Published: May 2009 \ £175.00

To view the full range of **Local Government** titles go to www.cipfa.org.uk/shop/local_government



Perceptions of Audit Quality: A Survey Analysis

CIPFA, in association with Cara Research, has released the full results of the Perception of Audit Quality Survey 2008. The survey brought together over 1000 responses from UK public sector internal auditors and their clients.

Building on the 1997 survey of the same name, *Perceptions of Audit Quality* identifies the key areas in which internal audit services have met clients' expectations in terms of quality and value for money, and where no discernable progress appears to have been made.

Published: July 2009 \ £125.00

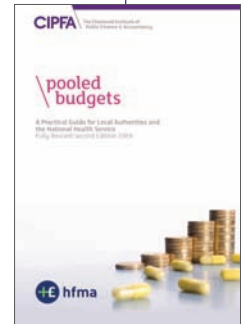
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Pooled Budgets: A Practical Guide for Local Authorities and the National Health Service (Fully Revised Second Edition 2009)

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Published: July 2009 \ **Book:** £95.00 \ **CD-ROM:** £260.00 (+VAT)

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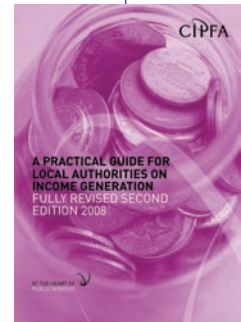


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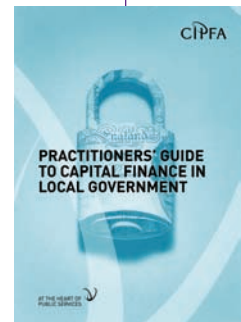


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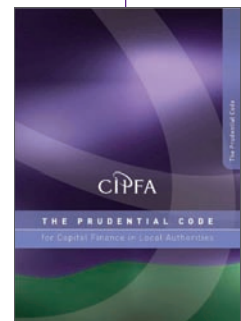


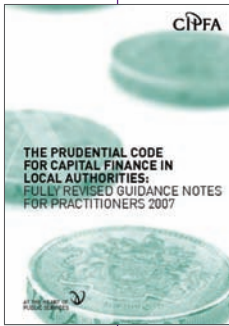
The Prudential Code for Capital Finance in Local Authorities

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Published: October 2003 \ £50.00

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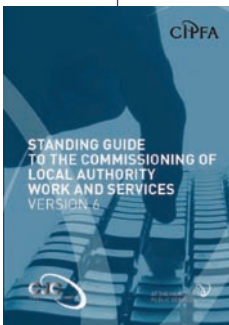


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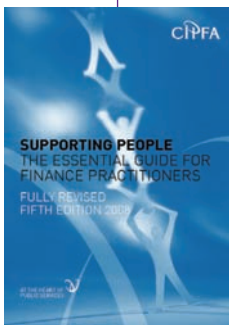
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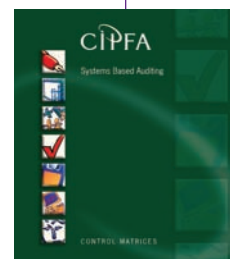


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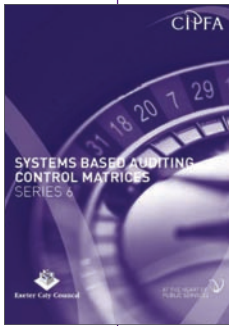
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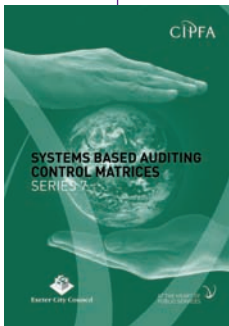


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